

**Roads Service Policy & Procedure Guide: RSPPG\_S020**

**Title: DISPOSAL OF SURPLUS LAND**

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**Version :** 1  
**Date Issued :** 9<sup>th</sup> June 2000

**Classification**

**Procedure Category :** Statutory  
**Business Category :** Lands  
**Business Function :** Land Acquisition  
**Business Activity :** Disposal

**Notes**

This document is a direct replacement for Section 1013 of the Roads Manual as a consequence this document has not passed through the full document control system.

**Certification**

This document complies with Roads Service policy and practice, and is to be implemented with effect from the date of issue.

(Signed) V Crawford

Director : Engineering

Certification Date: 5<sup>th</sup> June 2000

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## 1 Introduction

### 1.1 Purpose

This Roads Service Policy & Procedure Guide (RSPPG):-

- a) Is aimed at all Roads Service Staff involved in Lands matters.
- b) This PPG replaces section 1013 of the Roads Service Roads Manual.

### 1.2 Definitions

- 1.2.1 "LLB" – Lands and Legislation Branch.

### 1.3 Background

- 1.3.1 Government policy on the disposal of surplus land in Government ownership is set out in the guidelines issued by the VLA in February 1999, titled "Disposal of Surplus Land and Buildings by Public Sector Bodies".

### 1.4 Implementation

- 1.4.1 This RSPPG is to be implemented with effect from the date of issue.

### 1.5 Costs and Benefits

- 1.5.1 As this RSPPG is to replace an existing Roads Manual Section the Costs and benefits are not relevant at this time.

## 2 Roads Service Policy & Procedures

### 2.1 DISPOSAL OF SURPLUS LAND

2.1.1 Surplus land in this context means land in the ownership of Northern Ireland Government Departments which is no longer required for the purpose for which it was acquired or is held. Land is defined in Section 45 of the Interpretation Act (NI) 1954 and includes houses, buildings and other structures and land covered by water.

2.1.2 Identification of surplus land is the responsibility of individual Divisions who should keep their holdings under continual review to ensure that land which is no longer needed to service the requirement for which it was acquired or held is disposed of with the least possible delay. For this purpose it is essential for Divisions to maintain computer records or lists of property which they own together with details of the scheme and scheme dates for which they are held and to keep their holdings under review.

2.1.3 LLB is responsible for:

All policy matters on the disposal of surplus land; developing a property strategy; and justifying the retention of all land holdings by a system of continuing review.

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**Document History**

Version	Date	Author	Authorised by Document Control Panel Members	
			Name	Signature
1	2/6/2000	R Newell	R Wilson	

**Overall Reasons For This Version**

Version	Reasons
1	First issue of RSPPG

**Revision Details**

Version	Amendments